



# Anishinaabe Abinoojii Family Services

## **EMPLOYMENT OPPORTUNITY – Internal/External**

### **Education Liaison Worker**

#### **Full Time Permanent**

#### **Location – Kenora**

#### **POSITION SUMMARY:**

The Education Liaison Worker (ELW) is responsible to develop and deliver the agency Education Liaison Program. The ELW develops methods and strategies to enhance learning and improve educational outcomes for our children and youth in care. The ELW provides professional support services linking agency workers, alternative caregivers, local schools and boards, and postsecondary institutions to ensure collaborative networking to identify and eliminate the barriers preventing academic success and to advocate for the educational needs of our children and youth in care. The ELW reports to the Resource Manager in all aspects of job function.

#### **QUALIFICATIONS**

- Community College Diploma with three (3) years related experience is preferred, however a combination of related education, experience and skills may be considered;
- Thorough knowledge of the Child, Youth and Family Services Act and Regulations, particularly in the application of Part IV, Section 80 relating to Customary Care of the First Nations and the philosophy of service delivery, First Nation communities, family structure, Elders, and local customs and traditions;
- Knowledge and comprehension of First Nation cultural beliefs, values and norms, ceremonies, teachings and a commitment to promoting a culturally competent program;
- Knowledge of local and surrounding area schools and boards, colleges and universities, and their respective curriculums;
- Working knowledge of the administrative structure and operations of Anishinaabe Abinoojii Family Services including the service delivery model, policies, procedures and guidelines;
- Knowledge and understanding of developmental stages of children and youth including the Traditional Life Stages as understood by the northern communities in Treaty No.3;
- Strong commitment to advance the Educational Liaison Program to promote strategies for positive education outcomes and academic successes for our children and youth;
- Ability to research educational goals and expectations, identify barriers from, but not limited to, Independent Education Plans (IEP) and advocate for improved programs and supports;
- Ability to prepare and present educational workshops to the community and to the children and youth to increase awareness, participation and success in all levels of the educational pathway, including postsecondary education, training and employment;
- Ability to maintain a Lending Library of student learning aides and to track its inventory;
- Ability to prepare comprehensive detailed reports and other documentation as required;
- Ability to establish and maintain purposeful working relationships among schools and boards, community service providers, staff and management;
- Excellent networking, communication, organizational, analytical, facilitation and interpersonal skills;
- Must be committed to ensure highest level of confidentiality;
- Must possess a valid Ontario G Drivers License, be willing to travel and provide a Driver's Abstract, and
- Ability to speak Ojibway is preferred and a definite asset.

#### **WORKING CONDITIONS:**

The work will be normally performed in a typical interior and office environment located in the offices of AAFS with local travel to work in school settings. The position will require the incumbent to sit for long periods of time at a desk, walk, stand, bend, stoop, crouch and stretch. Use of arms, hands or fingers in typing, handing, carrying objects and repetitive movements. The noise level environment is usually quiet to moderate. Travel within the districts and to semi-remote Anishinaabe communities on rough and winding class "C" roadways and in various weather conditions.

AAFS requires all employees, contractors, students, and volunteers to be fully vaccinated against COVID-19, absent of a valid medical exemption or other reasonable consideration pursuant to the Human Rights Code of Ontario.

#### **Salary Range: \$62,814 - \$77,037 per annum**

We are committed to recruiting a diverse workforce that represents the First Nations communities that we serve. Preference will be given to Internal and/or Indigenous applicants. Please self-identify upon applying.

AAFS welcomes and encourages applications from peoples with disabilities and will provide accessibility accommodations as part of the application process upon request.

**Applicants resumes may be used to create a qualified candidates list for recruitment of other positions within our organization.**

**IF THIS EXCITING OPPORTUNITY INTERESTS YOU, PLEASE SUBMIT YOUR RESUME WITH COVER LETTER QUOTING FILE #EL2023OUF to:**

**Manager of Human Resources** c/o 20 Main Street South, Kenora, Ontario P9N 1S7 Fax: (807) 548-1345 or  
by **E-mail:** AAFS.HumanResources@aafs.ca

**DEADLINE TO SUBMIT APPLICATION IS: Open Until Filled**